

Magic City Figure Skating Club  
Board of Directors General Meeting  
MAYSA July 11th, 2022 6:00PM

- I. Call to Order- 6:00pm
- II. Roll Call  
Present: Chelsea Kirkhammer, Erin Holt, Brittany Miller, Michelle Atkinson, Julie Packulak, Kadi Ruby, Jaimie Brunner  
Absent: Brock DesLauriers, Katie Fegley  
Guests: Barb Kohlman
- III. Approval of Minutes
  - a. June 2022 minutes: Motion to accept by Kadi Ruby, second by Michelle Atkinson. All in favor; motion passes.
- IV. Officer & Director Reports
  - a. President- no report
  - b. Vice President- no report
  - c. Treasurer- Somer Garaas has begun the transition of taking over bookkeeping with office manager duties. There will be some reconciliation work taking place to make sales match with deposits, and Somer will be making sure that all of our filings are up to date. Katie was able to call in to ask about automatic payments that come up as insufficient funds from debit cards; discussion on sending a reminder email about having funds available on the date of payment and contacting people who are not current to let them know they're off ice until they're current.
  - d. Program Director- Registration is being prepared for two sessions: Fall through Christmas, and Winter through Ice Show
  - e. LTS Director- no report
- V. Committee Reports
  - a. Fundraising (Brock, Jaimie)- no report
  - b. SafeSport (Jaimie)- no report
  - c. Testing (Erin)- Virtual test session completed and results are being entered. Live test session is coming at the end of July.
  - d. Competition (Chelsea)- Meeting to be scheduled for planning and timeline. Officials and judges are being contracted.
  - e. Spring Show (Brittany, Michelle)- no report
  - f. Synchro (TBD)- Calendar raffle tickets are arriving tomorrow and will be distributed to skaters; drawings start 8/13. Each family will get 25 to sell at \$20 each. Discussion on coaches college for synchro coaches; fee is \$100 per coach.  
Motion to pay \$200 for Barb and Ashley to attend the virtual conference by Erin Holt, second by Michelle Atkinson, All in favor; motion passes.
  - g. Advertising (Chelsea, Jaimie)- no report

- VI. Old Business
  - a. Locker Room Update- Shelves have been moved in, installation is upcoming. Cleaning will be completed following installation. Discussion on listing various items in the cage for sale prior to fall sessions starting.
  - b. Employee Reviews & Evaluations Update- Goal to complete prior to beginning of fall session.
  - c. Letter of Intent and Contracts Update- Goal to complete prior to beginning of fall session, along with board member agreements.
  - d. Coaches' Clinic and CPR Training Update- Ashley and Julie planning for on-ice and off-ice training on August 10th or 17th at normal LTS times (45 minutes to an hour) focusing on preparedness, structure, and professionalism. Brock is coordinating CPR information? (Can that be part of planned training or will length require an additional session?)
  - e. 2021-2022 Concessions Update- Sarah forwarded the report; Brittany will comb the report and document skating families.
  - f. Lettering Application Update- Jaimie will have the new form ready to present for 2022-2023.
  - g.
  - h. Ice Time Volume Discount (tabled to Fall 2022)
  
- VII. New Business
  - a. Venmo account- Discussion on creating a club venmo business account. Discussion continued about club officials listed on our PayPal account. Motion by Brittany Miller to create a club venmo account; second by Julie Packulak. All in favor; motion passes.
  - b. Revisit to Fall Ice Fee Increase: An increase for sheet usage is coming from MAYSA. As more financial information is gathered, discussion on the impact of the additional fee on skating fees will continue. Synchro budget will be adjusted to show for increased ice fee. (For review.)
  - c.
  
- VIII. Recording of email votes 7/11-8/8
  - a.
  
- IX. Good of the Order
  - a. Discussion on introducing an early Saturday morning Advanced Ice time. (per ongoing family ice time survey)
  
- X. Next Meeting: Monday, August 8th at 6:00pm (MAYSA)
  
- XI. Adjournment of Meeting: 7:21pm