

Magic City Figure Skating Club Board of Directors Meeting  
August 10, 2020  
MAYSA Board Room

- I. Call to Order: 6:06pm
- II. Roll Call
  - Present: Shannon Holman, Somer Garaas, Katie Fegley, Jessica Rakness, Brandy Halland, Erin Holt, Jaimie Brunner
  - Absent: Chelsea Kirkhammer, Brittany Miller
  - Guests: none
- III. Approval of Minutes
  - a. August minutes: Motion to accept by Somer Garaas, second by Erin Holt.  
All in favor; motion passes.
- IV. Officer & Director Reports
  - a. President: Quarterly tax payments were overlooked and not paid; with the redesign of the club's Quickbooks accounting layout and the move to the online program, these payments will be automatic. Through continuing work with Jenny, it will be ensured that we are current on all sales and employment taxes. Past due member accounts continue to be collected on.
  - b. Vice President: no report
  - c. Treasurer: The transfer of bank account and credit card information continues. When available, a listing of our current credit card perks will be presented.
  - d. Program Director: no report
  - e. LTS Director: no report
- V. Committee Reports
  - a. Fundraising: Discussion centered on the annual fundraising amount necessary to keep the club financially viable. Current club fundraisers include the Turkey Trot, Butterbraids, Gun Raffle, and the Ice Show. Looking ahead to this year's Turkey Trot, the idea of working with Lindsey from Run with Heart and Sole to manage the event was presented, as well as the possibility of taking the event virtual, if necessary
  - b. SafeSport: no report
  - c. Testing: The next testing event is tentatively scheduled for October 16th. Depending on if the border opens, there may be difficulties in scheduling our Canadian judges.
  - d. Competition: Availability of ice and judges is being determined.
  - e. Spring Show: no report
  - f. Synchro: Moving forward with an exhibition season has been offered as a way to continue our program in the case that COVID limits or eliminates a competition season
  - g. Advertising: Sponsorship packages are being determined for the 2020-2021 season.
- VI. Old Business
  - a. Bylaws revisions: Tabled.
  - b. On-Ice: Coach vs Parent: The last step in determining the ability to have a parent oversee an on-ice practice comes down to MAYSA's insurance. More research needed.

- c. Director Contracts/Coaching Contracts: Four coaches/directors have returned their intents to coach. Follow-up will begin with the coaches we have yet to hear back from.
- d. Quickbooks update: Underway.
- e. Coaching Tier: Work continues on developing the levels and details of each.
- f. Nomination of MAYSA Board Rep: Erin Thuner will take Reagan Slind's spot as the third MCFSC rep on the MAYSA Board, joining Erin Holt and Barb Kohlman.
- g. Bank Information Update: Underway.

VII. New Business

- a. Hall of Fame Blades Team: Because of current COVID situation, this will be tabled.
- b. Finance Policy: Motion to approve finance policy update by Jessica Rakness, second by Brandy Halland. All in favor; motion passes.
- c. Office Calendar Checklist: Jaimie will get a copy of the previous version from Amy Orth; "manual pay" should be added to the checklist.
- d. PPP Loan: The club was approved for \$12,200 in which 60% must be dedicated to payroll and 40% can be used for other expenses like rent (ice time) and utilities. The loan has complete forgiveness in 10 months as long as it is used by December 31, 2020 and we maintain five paid employees per our application.

VIII. Recording of Email Votes 8/11-9/10

9/2: Motion to approve selling Butterbraids at \$10 each and increasing skater minimum to 30 by Chelsea Kirkhammer, second by Brittany Miller. Seven vote in favor; motion carries.

9/2: Motion to approve move to online Quickbooks with appropriate category listings and payroll features at a cost of \$70 per month by Erin Holt, second by Brandy Halland. Five votes in favor, motion carries.

9/5: Motion to Ashley Christ as the LTS Director by Brandy Halland, second by Jessica Rakness. Five vote in favor; motion carries.

IX. Good of the Order

- a. The "magiccitybilling" email account will be deactivated, and the website will be updated to reflect the continuation of the "magiccityfsc", "magiccitybod" and the synchro email accounts.

X. Next Meeting: September 10th at 6:00pm (MAYSA)

XI. Adjournment of Meeting: 8:11pm